

JOB DESCRIPTION

Position: Contract Legislative Analyst
Reports to: Public Policy Director
Classification: Contract from January 1 through April 30, 2022
Salary: \$55-\$75 per hour, depending on experience

The mission of the Washington State Coalition Against Domestic Violence ([WSCADV](#)) is to mobilize our member programs and allies to end domestic violence through advocacy and action for social change. We improve how communities respond to domestic violence and create a social intolerance for abuse, support our member programs, and inform the public. Guided by our [Theory of Change](#), we work to undo the root causes of violence, building racial equity, economic justice, and gender and reproductive liberation to create a world where all people can live and love freely without fear.

This contract position will work closely with our Public Policy team. The person in this role will be relied upon to provide objective policy analysis during the 2022 Washington State legislative session with quick turnaround. This position is remote, and can be done from anywhere in the United States. This is a contract position from January 1 through April 30, 2022.

This position is responsible for:

(1) Analyzing legislation

- a. Review policy and budget bills and amendments dropped daily throughout the state legislative session (January-March 2022) at the direction of the Public Policy Director.
- b. Identify if and how proposed legislation may directly impact domestic violence survivors and their children as well as people causing harm on a wide range of issues, including: civil and criminal legal protections, family law, privacy rights, access to safe housing, employment law, criminalized survivors, and immigration.
- c. Inform public policy leads on a timely basis by providing brief write-ups (1 paragraph) and/or participating in regular team meetings.
- d. Turn-around time from bill drop to providing write-ups is generally 24-48 hours.
- e. Upon request, provide legal research, draft testimony, and review bill summaries as needed.

(2) Participating in Meetings

- a. Participate in weekly meetings during legislative session with WSCADV designated staff and lobbyist

- b. Participate in brief introduction meeting with policy team before legislative session
 - c. Participate in end-of-contract exit meeting with Public Policy Director
- (3) Legislative session wrap up
- a. Summarize bills that WSCADV tracked during legislative session for legislative wrap up resource page and post session webinar content, be able to summarize the broader goal of each bill, and provide a brief explanation regarding application to survivors

Required Qualifications

- (1) Minimum three years experience in legislative analysis
- (2) A strong intersectional race, class, and gender equity lens
- (3) Working knowledge of the Washington State legislative process
- (4) Strong written and oral communication skills and the ability to articulate complex information in a form which is comprehensible to a diverse audience
- (5) Commitment to advancing WSCADV's [Theory of Change](#), [Moment of Truth Commitment to Black Lives](#), and [Statement on Criminal Responses to Domestic Violence](#).

Preferred Qualifications

- (1) Minimum five years experience in legislative analysis including criminal legal, civil legal, and family law systems
- (2) Working knowledge of domestic violence survivor-driven advocacy and principles, as well as Washington State and U.S. federal laws and policies that affect domestic violence survivors and their families
- (3) Familiarity with Washington State, including rural communities, communities of color, Tribes, and LGBTQ, immigrant, and refugee communities
- (4) Master's degree in public administration, social work, political science, or subject-related field

How to Apply: Please submit the following package by email:

- (1) Your resume; and
- (2) Two samples of bill analysis (two-page maximum for each) preferably on criminal, civil, or family law legislation. Include a copy of, or link to, relevant bills.

Email to: amber@wscadv.org, subject line: Contract Legislative Analyst – [your last name]

Applications will be considered on a rolling basis. Position open until filled. No calls, please.