



# **How to Plan so LEP Survivors Have Access to Advocacy**

# What is a Language Assistance Plan?

- It is planning ahead of time so that you and everyone at your organization knows what to do when someone needs language assistance.
- It is also helping systems like courts, medical providers, and DSHS understand their obligations under the Law.

# What You Need to Plan for:

- 1) Who needs language assistance? What languages do they speak?
- 2) How will they get assistance in all types of advocacy your organization offers (e.g., hotline, shelter, legal)?
- 3) How will everyone at your organization know about language access procedures?
- 4) Who inside and outside your organization will help them if advocates have questions or a procedure is not working?

# What You Need to Plan for:

5. How will LEP people know their rights and know how to get assistance?
6. Who will review policies and procedures and update them? When? Will survivors help with these processes?
7. What mode of communication is best for whom (e.g., oral, written, pictures)?